



EBC: THE MEETING PLACE

WEDDING POLICY

Getting Married at Emmanuel Baptist Church Church Policies and Guidelines

Emmanuel Baptist Church: The MEETing Place is pleased to offer the use of its facilities and personnel for those planning to enter into a Christian marriage. A Christian marriage is a monogamous relationship entered into by a man and a woman for life by pledging themselves to God and each other in a Christian wedding ceremony. A Christian wedding is a joyous celebration of love, wherein the couple should come soberly into the presence of God seeking God's blessing and wisdom for their marriage. At the wedding, a couple enters into a sacred covenant with God and each other through the vows they pledge and the prayers that are offered. All components of the service must therefore appropriately reflect the joyful Christian nature of the occasion.

The following policies concerning weddings conducted at EBC: The MEETing Place have been developed over a period of time and are set forth for your consideration.

Initial Arrangements – Online Marriage Ministry Intake Form and EBC Rental Agreement are to be completed and sent to the Church Office. The minister has the right and responsibility to decline a request to conduct a wedding, if in good conscience he/she is unable to bless it. In making the booking, the minister shall consult with the Church Administrator and all other staff responsible for or affected by such bookings.

Marriage Preparation – Marriage is a life long commitment and should not be entered into lightly. Therefore, all couples must have some preparation through a marriage preparation course or through a series of directed readings and sessions with the minister.

License – A marriage license is required and can be obtained from any city hall or municipal office at least one week prior to the wedding.

Photographs – The wedding photographer is expected to speak with the minister prior to the service for any additional instructions.

Videotaping - The videographer is expected to speak with the minister prior to the service for any additional instructions.

Confetti – Confetti, rice or other such material must not be used on the Church premises. Couples are also asked to place a notice to this effect in the order of service.

Participation of other Clergy – A couple may wish to involve other clergy in their wedding. The involvement and extent of involvement of such visiting ministers should be determined with and through the minister in charge. Any honorarium given to a visiting minister is in addition to the honorarium paid to the minister in charge.

Flowers – Details regarding the arrival and removal of floral arrangements should be made with the Church Administrator at or before the wedding rehearsal. Arrangements may not be placed on the Communion Table. If the wedding is taking place on a day when the church has been decorated for a special season such as Thanksgiving, Christmas, Easter or Anniversary, decorations will not be removed.

Receptions – The facilities of the church are available for wedding receptions, subject to the availability of space and staff. However, couples must keep in mind the church’s policy prohibiting the use of alcohol on the church premises. All arrangements regarding the cost and scheduling of wedding receptions, must be made through the Church Administrator.

Building Custodian – The Building Custodian prepares the church for the wedding and is responsible for restoring it to order after the service

HONORARIA

	<u>Members</u>	<u>Non-Members</u>
Sanctuary	n/c	\$200
Minister	\$350	\$350
Organist	\$200	\$200
Custodian		
- Sanctuary only	\$65	\$65
- Fellowship Hall	\$85	\$85
Sound Technician	\$75	\$75
Visual Technician	to be negotiated	
Rental of Fellowship Hall	n/c	\$250
Kitchen	n/c	\$150

Deposit - Upon booking the church facility, a \$200 (cash) deposit is required. This deposit will be returned if specifications are met and no damage has occurred.

Punctuality – It is essential that both the rehearsal and wedding start punctually at the specified time, in order to avoid conflicts with later appointments.

Payment – We ask that the applicable fees and honoraria be placed in individual envelopes and left with the minister no later than the evening of the rehearsal.

CONTACT INFORMATION:

Church Administrator:	Sis. Wendy Clarke	835-2472	office@ebcmeet.com
Ministers:	Rev. Dr. Lennett Anderson	835-2472	ljanderson@ebcmeet.com
	Rev. Michael Fisher	835-8373	mofisher@ebcmeet.com
	Rev. Carl Price	864-1621	caprice@ebcmeet.com
Minister of Music:	Bro. Steve Henry	835-3166	swheny@ebcmeet.com
Custodian:	Bro. Cyril MacPherson	221-6489	ckmac_1950@hotmail.com